



SAN DIEGO MESA COLLEGE (SDMC)

ACADEMIC SENATE (AS)

December 1, 2025

Room MC 211 A/B

2:20PM – 4:20PM

MEETING AGENDA

DRAFT

- I. CALL TO ORDER & WELCOME** by President Mary Gwin:
Parliamentarian – TBD /Timekeeper – TBD/Speaker Coordinator – TBD
- II. APPROVAL OF DRAFT AGENDA:**
- III. PUBLIC PRESENTATIONS:**
 - A. Associated Student Government (ASG):** Senator Nicole Rodriguez & Senator Jay Tarvin
 - B. Classified Professionals:** President Ayana Woods & Vice President Alison Mona
- IV. PUBLIC COMMENTS:** 3 Minutes Maximum for Each Speakers
 - A. Irena Stojimirovic:**
- V. APPROVAL OF DRAFT MINUTES:** November 10, 2025
- VI. GUEST(s):** None
- VII. REPORTS:**
 - A. Committee Reports:** 3:15PM
 1. Senate Executive Committees:
 - a. *Academic Affairs (AA) Committee:* Chair Dave "DAS" Odasso (1 Minute)
 - b. *Professional Advancement Committee (PAC):* Chair Danica Moore(1 Minute)
 - c. *Committee of Chairs (COC):* Chair of Chairs Ian Duckles (1 Minute)
 - d. *Curriculum Review Committee (CRC):* Faculty Co-Chair Justin Estep (1 Minute)
 - e. *Program Review Steering Committee (PRSC):* Faculty Co-Chair – TBA (No Report)
 - f. *The Committee for Diversity Action, Inclusion & Equity (CDAIE):* Chair Edeama Jonah (5 Minutes) (DEIA@Mesa)
 - g. *SDMC AS Task Force on the Use of Artificial Intelligence (AI):* Chair Ryan/Mongelluzzo (1 Minute)
 - h. *Other Committee Reports:* Environmental Sustainability Committee (ESC) Michelle Rodriguez (1 Minute)
 2. Senate Executive Officer Reports:
 - a. *Vice President:* Veronica Gerace (No Report) ([Committee Service](#))
 - b. *Secretary:* Katlin Choi (1 Minute)
 - c. *Treasurer:* Thekima Mayasa (1 Minute)
 - d. Senator at Large #1: Ryan Mongelluzzo (1 Minute)
 - e. Senator at Large #2: Irena Stojimirovic (1 Minute)
 - f. *CTE Liaison:* Vacant
 - g. *Immediate Past President:* Andrew Hoffman (No Report)
 - h. *President:* Mary Gwin (10 Minutes)
- VIII. NEW BUSINESS:** 3:45PM
 - A.**
- IX. OLD BUSINESS:** **Second Readings**
 - A. Resolution 2025 11.2: Education Plan Codes Needed:** Pacheco/Reuss/SDMC Counseling Department
 - B. Resolution 2025 11.3: Proposed San Diego Mesa College Academic Senate Constitutional Changes:** Duckles
 - C. Resolution 2025.11.1: Vote of No Confidences – SDMC Vice President of Administrative Services:** Gwin
- XI. ANNOUNCEMENTS/FOR THE GOOD OF THE ORDER:**
 - A.** The next SDMC Academic Senate meeting is February 23, 2026 from 2:20PM – 4:20PM in Room MC 211 A/B.
 - B.** The next Academic Affairs Committee meeting is February 9, 2026 from 4:15PM – 5:30PM in Room A 117.
 - C.** Committee of Chairs (CoC) Meeting December 10, 2025 from 2:30PM – 4:00PM in Room MC 211 A/B.
 - D.** The next Curriculum Review Committee (CRC) meeting is December 4, 2025 @ 2:15PM in Room LRC 435.
 - E.** The next SDMC AS Exec meeting is February 9, 2026 from 2:30PM – 4:00PM in Room A 117.
 - F.** The next Professional Advancement Committee meeting is December 3, 2025 @ 2:30PM in Room A117.
- X. ADJOURNMENT:**



SAN DIEGO MESA COLLEGE (SDMC)

ACADEMIC SENATE (AS)

November 10, 2025

Room MC 211 A/B

2:20PM – 4:20PM

MEETING MINUTES

DRAFT

Present:

Academic Senate President Mary Gwin, Carlynne Allbee, Isaac Arguelles-Ibarra, Henry Browne, Katlin Choi, Jennifer Cost, Ian Duckles, Justin Estep, Erin Evans, Jennifer Frost Moreno, Veronica Gerace, Andrew Hoffman, Alex Holowicki, Geoff Johnson, Dante Jones, Jesse Keller, Wendell Kling, Mariam Kushkaki, David Lizarraga, Ryan Mongelluzzo, Roger "Rusty" Nichols, Dave "Das" Odasso, Mychal Odom, Scott Plambek, Anthony Reuss, Michelle Rodriguez, Jessica Sardo, Irena Stojimirovic, Scott Suarez, Ngoc "Kim" Tran, Richard Unis, Karen Wait, Michael Williams and Guests Acting Transfer Center Supervisor Celine Ahearn and Transfer Center Student Assistance Technician Ayana Woods

Absent:

Nellie Dougherty (Excused), James Hinton (Proxy to Stojimirovic), Sam Lee, Laura Maki, Thekima Mayasa (Proxy to Odom), Danica Moore (Proxy to Duckles), Edeama Onwuchekwa Jonah, Miriam Pacheco (Proxy to Reuss) and Louis Valenzuela

I. CALL TO ORDER & WELCOME by President Mary Gwin @ 2:20PM.

Parliamentarian – TBD /Timekeeper – TBD/Speaker Coordinator – TBD

II. APPROVAL OF DRAFT AGENDA:

Move to Approve:

M/S

Gerace/Sardo

UNANIMOUS

Hinton (Proxy to Stojimirovic)

Mayasa (Proxy to Odom)

Moore (Proxy to Duckles)

Pacheco (Proxy to Reuss)

III. PUBLIC PRESENTATIONS:

A. Associated Student Government (ASG): Senator Nicole Rodriguez & Senator Jay Tarvin (No Report)

B. Classified Professionals: President Ayana Woods & Vice President Alison Mona

1. President Ayana Woods provided a report.

a. Please support our upcoming fall fundraiser. (The proceeds support Classified Professionals Scholarships.)

b. We will host an end of the year celebration.

IV. PUBLIC COMMENTS: None

V. APPROVAL OF DRAFT MINUTES: October 27, 2025

Move to Approve:

M/S

Johnson/Odom

33 APPROVE

Hinton (Proxy to Stojimirovic)

Mayasa (Proxy to Odom)

Moore (Proxy to Duckles)

Pacheco (Proxy to Reuss)

2 Abstain

Arguelles Ibarra

VI. QUESTS:**A. SDMC Transfer Center Acting Supervisor Celine Ahearn/Students Assistance Technician Ayana Woods:****Graduation Presentation:** www.sdmesa.edu/graduation

1. Our Students need Faculty support and accurate information during their graduation application process..
2. Our Students must apply for graduation in order to receive an associate degree or a certificate of completion.
 - a. SDMC Graduation is not automatic.
3. It takes 90 – 120 days for the District Evaluators to review a Student's transcripts. (Students must plan ahead.)

VII. REPORTS:**A. Committee Reports:**1. Senate Executive Committees:

- a. *Academic Affairs (AA) Committee:* Chair Dave "DAS" Odasso
 - We need more Faculty Members. (Biweekly Meetings: Mondays from 4:15PM–5:30PM.)
 - Immediate Past President Andrew Hoffman reported the SDMC AS AA Committee developed the "Department Chairs Syllabus Check List" that was approved by the SDMC AS in spring 2025.
 - * The SDMC Department Chairs are utilizing the check list.
 - President Mary Gwin reported the SDMC AS AA Committee serves as the research arm of the SDMC AS and plays an important role in the work of the SDMC AS.
- b. *Professional Advancement Committee (PAC):* Chair Danica Moore (No Report)
- c. *Committee of Chairs (COC):* Chair of Chairs Ian Duckles (No Report)
- d. *Curriculum Review Committee (CRC):* Faculty Co-Chair Justin Estep
 - Justin Estep provided a report.
- e. *Program Review Steering Committee (PRSC):* Faculty Co-Chair – TBA (No Report)
- f. *The Committee for Diversity Action, Inclusion & Equity (CDAIE):* Chair Edeama Jonah (No Report) (DEIA@Mesa)
- g. *SDMC AS Task Force on the Use of Artificial Intelligence (AI):* Chair Ryan/Mongelluzzo (No Report)
- h. *Other Committee Reports:* Environmental Sustainability Committee (ESC) Michelle Rodriguez
As reported by Michelle Rodriguez:
 - "The ESC held a reporting meeting on 11/7 via zoom.
 - Project reports:
 - Develop canvas site to support faculty teaching LEAF courses - ongoing - hope to have ready before Catalyst workshop in January
 - Environmental Sustainability Survey - 3 year update - faculty on the district committee requested that Aurora Ayala request that district research office deliver the survey district-wide during the spring semester
 - Sustainability elements of Bond projects
 - 2 members attended meeting about the Performing Arts and Admin building - offered suggestions and concerns
 - Hope to attend upcoming meeting to gather input from student voices
 - Discussed our ongoing suggestion that district analyze all bond projects from a standpoint of whether they will help our district achieve the Board of Governor's Climate Action and Sustainability goals, which were updated in January 2025.
 - AI and sustainability -
 - ESC member is on the Senate taskforce, coordinating our action
 - The issue was also raised in several sessions at the ASCCC
 - MIP intern- we are hiring an outstanding chemistry student to work with us in the Spring
 - ASCCC presentation about the LEAF program - 11/6
 - ~20 people in attendance
 - Current statewide efforts to support environmental sustainability in curriculum, workforce, facilities, and community partnerships
 - With colleagues from Mt Sac, LACCD, and Los Rios, made suggestions for next steps for ASCCC, including:
 - Resolution supporting faculty to embed environmental equity into curriculum - across disciplines
 - Incorporate environmental equity into the definition of equity that we use as community colleges
 - Develop a plan to incorporate environmental sustainability into accreditation
 - Promote curriculum development projects throughout California
 - Work with the State Chancellor's Climate Fellows to spread the word and build a network
 - ASCCC commits funding for faculty in all 116 California community colleges to learn and teach environmental equity.

- District Committee on Sustainability -
 - Nov and Dec meetings cancelled - 4th Fridays
 - faculty requested that district shift meeting dates rather than canceling these meetings
- ESC participation in upcoming meetings across the campus:
 - Bond meeting about Performing Arts and Admin building - student voices (not scheduled yet)
 - Curriculum committees at Miramar and City to advocate for an amendment to the proposed District GE requirements that would add LEAF courses to the multicultural area (not scheduled yet)
 - NFI - to talk to new faculty about our work - Nov 21
- Upcoming Events
 - Screening of documentary "The Cigarette Surfboard" - Nov 20 - D-101, 12:45-3:30"

2. Senate Executive Officer Reports:

- Vice President:* Veronica Gerace (No Report) ([Committee Service](#))
- Secretary:* Katlin Choi (No Report)
- Treasurer:* Thekima Mayasa (No Report)
- Senator at Large #1: Ryan Mongelluzzo (No Report)
- Senator at Large #2: Irena Stojimirovic (No Report)
- CTE Liaison:* Vacant
- Immediate Past President:* Andrew Hoffman (No Report)
- President:* Mary Gwin (Fall 2025 ASCCC Plenary Session) ([Resolutions Process](#))

As reported by Mary Gwin:

"Mary Gwin reported on updates to her Board of Trustees meeting

report <https://www.youtube.com/watch?v=QnIEi6YWBo> . She gave an update that the LRC 4th floor restroom is open as of 11/10/25. There is a safety meeting on 11/13 at 10 am. This is inconvenient for most faculty. The rest of the items from the Board report remain the same."

VIII. NEW BUSINESS:

A. Resolution 2025.11.1: Vote of No Confidences – SDMC Vice President of Administrative Services: Gwin

President Mary Gwin turned the meeting over to Immediate Past President Andrew Hoffman to introduce the resolution:

1. President Mary Gwin introduced the resolution.

Move to Accept the Item as "New Business" and Forward the Item as "Old Business" to the December 1, 2025 meeting:

M/S

Johnson/Sardo

28 APPROVE

Hinton (Proxy to Stojimirovic)

Moore (Proxy to Duckles)

Pacheco (Proxy to Reuss)

8 Abstain

Frost Moreno

Gerace

Liarraza

Mayasa (Proxy to Odom)

Odasso

Odom

Unis

Williams

B. Resolution 2025 11.2: Education Plan Codes Needed: Pacheco/Reuss/SDMC Counseling Department

1. Our Students need to have the correct catalog year information.

Move to Accept the Item as "New Business" and Forward the Item as "Old Business" to the December 1, 2025 meeting:

M/S

Cost/Browne

31 APPROVE

Hinton (Proxy to Stojimirovic)

Mayasa (Proxy to Odom)

Moore (Proxy to Duckles)

Pacheco (Proxy to Reuss)

4 Abstain

Allbee

Odasso

Tran

Unis

C. Resolution 2025 11.3: Proposed San Diego Mesa College Academic Senate Constitutional Changes: Duckles

1. Any Tenured Faculty Member is eligible to run for Vice President of the SDMC AS.
2. The Faculty Co-Chair of the Program Review Steering Committee must be a Tenured Contract Faculty Member.
3. The addition of a duly elected Senator at Large for Adjunct Faculty to the SDMC AS Exec Committee membership.

Move to Accept the Item as New Business and Forward the Item as Old Business to the December 1, 2025 meeting:

M/S

Allbee/Johnson

UNANIMOUS

Hinton (Proxy to Stojimirovic)

Mayasa (Proxy to Odom)

Moore (Proxy to Duckles)

Pacheco (Proxy to Reuss)

Suarez (Proxy to Mongelluzzo)

(Suarez left meeting @ 4:00PM.)

IX. OLD BUSINESS:

A. ADMINISTRATIVE PROCEDURES (AP) & BOARD POLICIES (BP) UPDATES: Estep (2nd Reading)

Move to Approve:

M/S

Duckles/Gerace

UNANIMOUS

Hinton (Proxy to Stojimirovic)

Mayasa (Proxy to Odom)

Moore (Proxy to Duckles)

Pacheco (Proxy to Reuss)

X. ROUND TABLE TOPIC: SDMC Administrative Services:

A. 2025 – 2026 SDMC Budget: [2025-2026 SDCCD Budgets](#)

1. There is an Absence of Transparency: Schools/Departments/Programs are **not** receiving their budget information.
 - a. Mary Gwin cobbled together the following SDMC 2025 - 2026 budget information through her own research:

Source	Amount	Reference
GFU	85,104,236	p. 6
GFR	41,263,698	p. 17
Child Dev	2,329,284	p. 24
Capital Proj	149,834	p. 30
Measure HH	77,000,000	p. 34
Associated Students	135,678	p. 46
Student Representation Fee	213,131	p. 50
Student Financial Aid Budget	28,863,951	p. 54
Total	235,059,812	
Total District Budget p. vii	2,134,761,199	

Mesa Budget cobbled from <https://www.sdccd.edu/docs/BusinessServices/docs/Budgets/2025-2026%20>

XI. ANNOUNCEMENTS/FOR THE GOOD OF THE ORDER:

- A.** UPCOMING Communications Studies Event: "LET'S TALK" (November 13, 2025): [LINK](#)
- B.** The next American Federation of Teachers (AFT) General Meeting is November 6, 2025 from 3:00PM - 5:00PM in **SDMC** Room MC 211 A/B.
- C.** The next SDMC Academic Senate meeting is December 1, 2025 from 2:20PM – 4:20PM in Room MC 211 A/B.
- D.** The next Academic Affairs Committee meeting is November 17, 2025 from 4:15PM – 5:30PM in Room A 117.
- E.** Committee of Chairs (CoC) Meeting November 12, 2025 from 2:30PM – 4:00PM in **Room BT 101**.
- F.** The next Curriculum Review Committee (CRC) meeting is November 20, 2025 @ 2:15PM in Room LRC 435.
- G.** The next SDMC AS Exec meeting is November 17, 2025 from 2:30PM – 4:00PM in Room A 117.
- H.** The next Professional Advancement Committee meeting is November 19, 2025 @ 2:30PM in Room A117.

XII. ADJOURNMENT @ 4:20PM.

Submitted by Katlin Choi & Sue Saetia:

Approved by the SDMC AS:



ACADEMIC SENATE
for California Community Colleges
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SAN DIEGO MESA COLLEGE

Academic Senate

Resolution 2025.11.2: Education Plan Codes Needed: Pacheco/Reuss/SDMC Counseling Department

Move: Cost

Second: Browne

Whereas, San Diego Mesa College has committed to supporting student equity and excellence, registration for the Fall semester starts in April of the current year, with the application opening up in late February, and the necessity for students to follow an education plan that reflects their goal from the beginning of their enrollment

Whereas, San Diego Community College District places all new incoming students into an Associate Degree for Transfer, if the discipline has that pathway, and under the Cal-GETC GE pattern automatically upon application, which could be incorrect for the student's actual goal, and cannot be changed until the education plans are built which is late September and fall enrollment starts before that is finalized

Whereas, San Diego Mesa College offers nearly 200 Associate/Certificate Degrees, and students have catalog rights to past/active degrees and/or updated/new degrees, not having updated education plan codes makes students unaware of curriculum updates and/or changes made in each year's Spring catalog update

Whereas, San Diego Mesa College has a current Fall 2025 enrollment of 21,711 students, and 23 full time Counseling Faculty, the Counselor to student ratio is 900 to one. The lack of current/accurate education plan codes results in students making repeated Counseling visits (duplication of Counseling services), students enrolling in unnecessary classes and/or units that do not match their academic goals, it potentially delays their transfer pathway and graduation; as well as Financial Aid and Veterans benefits

Whereas, San Diego Community College District Counseling faculty do not receive education plan codes until late September, which is five months after fall registration begins and education plans are inputted without Counselor guidance

Be it Resolved, that the San Diego Mesa College Academic Senate urges the San Diego Community College District Administration to prioritize and to provide the yearly/updated education plan codes to Counseling faculty at the time that Fall registration begins (late April). This timely delivery of faculty-needed resources will impact students positively, and/or their pathway to a successful education; it will help achieve matriculation, transfer success, degree-completion and overall successful outcomes for the college.

Presented to the SDMC AS: November 10, 2025

Approved by the SDMC AS:



ACADEMIC SENATE
for California Community Colleges
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SAN DIEGO MESA COLLEGE
Academic Senate

Resolution 2025.11.3: Proposed Changes – San Diego Mesa College Academic Senate Constitution:
Duckles

Move: Allbee

Second: Johnson

Whereas, Duties of the Academic Senate Executive Committee include proposing amendments to the Senate Constitution, Bylaws, or the Senate Rules in accordance with state and local governance as appropriate; and

Whereas, Amendments to Senate Constitution may be adopted during regular Senate meetings, by a two-thirds (2/3) vote of Senators present at the regular meeting, given that the proposed amendments have been previously presented; and be it therefore

Resolved that the following amendments to the Academic Senate Constitution, Bylaws, and Rules be ratified:

ARTICLE IV –
OFFICERS

SECTION

1-
OFFICER

S:

A. The officers of the Senate and the Senate Executive Committee shall be:

1. President
2. President Elect or Immediate Past President
3. Vice President
4. Secretary
5. Treasurer
6. Senator-at-Large (Two Positions)
7. Adjunct Senator-at-Large
8. Faculty Chair of the Academic Affairs Committee
9. Faculty Chair of the Committee of Chairs (COC)
10. Faculty Chair of the Professional Advancement Committee (PAC)
11. Faculty Co-Chair of the Career Technical Education (CTE) Committee
12. Faculty Co-Chair of the Curriculum Review Committee (CRC)
13. Faculty Co-Chair of the Program Review Committee (PRC)

SECTION 3 - ELECTIONS:

F. Eligibility:

1. President Elect:
 - a. Any member of the Faculty who would be tenured at the beginning of the term and is eligible for election to the Senate shall be eligible for nomination for the office of President.
 - One-year term as President Elect
 - Two-year term as President
 - One-year term as Immediate Past President
2. Vice President:
 - a. Any member of the Faculty who would be tenured at the beginning of the term and is eligible for election to the Senate shall be eligible for nomination to the office of Vice President.
3. Secretary/Treasurer/Senator at Large:
 - a. Any active tenured/tenure-track member of the Faculty eligible for election to the Senate shall be eligible for nomination to the offices of Secretary, Treasurer and Senator at Large.
4. Faculty Co-Chair of the Program Review Committee (PRC)
 - a. Any member of the Faculty who would be tenured at the beginning of the term and is eligible for election to the Senate shall be eligible to serve as Faculty Co-Chair of the Program Review Committee

SECTION 4 – TERMS OF SERVICE:

- A. The President shall serve a two-year term:
 1. The President shall serve as Immediate Past President for an additional year after his/her term ends.
 - a. The Immediate Past President shall not be eligible for another elective office during his/her term.
- B. The President Elect shall be elected in the spring semester and serve a one-year term at the start of the following fall semester before taking office as President.
- C. The Vice President shall be elected the year before the President Elect becomes President and serve a two- year term coinciding with that of the President.
- D. The Secretary and Treasurer shall be elected for two year terms and continue to serve as long as they are re- elected, without any term limits.
- E. The two Senators- at -Large shall be elected for two-year terms in alternating years.
- F. The Adjunct Senator at Large will serve the same term of service, under the same conditions, as the Senators Representing Adjunct Faculty/Adjunct Faculty Representatives on the Senate.
- G. The Faculty Chair of the Academic Affairs Committee shall be elected for a two-year term by the Faculty members of the committee.
- H. The Faculty Chair of the Committee of Chairs (COC) shall be elected for a two- year term by committee members from the pool of outgoing, continuing and newly elected Department Chairs.
 1. No person shall serve in this position for more than two consecutive terms.
 2. Anyone completing their first term as Chair of Chairs is eligible to run for a second term.
- I. The Faculty Chair of the Professional Advancement Committee (PAC) shall be elected for a two-year term by the Faculty members of the committee
- J. The Faculty Co-Chair of the Career Technical Education (CTE) Committee shall be elected for a three-year term by the Faculty members of the committee.

- K. The Faculty Co-Chair of the Curriculum Review Committee (CRC) shall be elected for a two-year term by the Faculty members of the committee.
- L. The Faculty Co-Chair of the Program Review Committee (PRC) shall be elected for a two-year term by the Faculty members of the committee.

ARTICLE V –
SENATORS

SECTION 1 –
ELIGIBILITY:

- A. All Senators who represent departments shall be Faculty members with at least one year teaching or other experience at Mesa College.
- B. All Faculty members are eligible to serve as Senators with the exception of Faculty with special temporary assignments.
- C. Faculty members on Sabbatical Leave or a Leave of Absence are not eligible.
- D. **Only Adjunct Faculty may serve as Adjunct Faculty Representatives in the Senate**

BYLAWS
ARTICLE I -
DUTIES OF
OFFICERS

SECTION 8 – ADJUNCT SENATOR-AT-LARGE:

It shall be the duty of the Adjunct Senator-at-Large to:

- A. Represent Adjunct Faculty as a whole on the Senate Executive Committee.**
- B. Investigate and report on issues and items that do not fall under the purview of the Senate's Standing Committees, particularly as they relate to adjunct faculty.**
- C. Serve on the Committee on Committees.**

SECTION 9 – FACULTY CHAIR OF THE ACADEMIC AFFAIRS COMMITTEE:

It shall be the duty of the Faculty Chair of the Academic Affairs Committee to:

- A. Chair the Academic Affairs Committee.
- B. Represent the Senate on all appropriate district-level committees dealing with Instruction.
- C. Serve as a representative of the Senate at President's Cabinet meetings.
- D. Serve as a member of the Senate Executive Committee.

SECTION 10 – FACULTY CHAIR OF THE COMMITTEE OF CHAIRS (COC):

It shall be the duty of the Faculty Chair of the Committee of Chairs to:

- A. Represent all Department Chairs at Academic Senate meetings, the District Governance Council and any other District or College meetings deemed appropriate or as assigned by the Senate President.
- B. Schedule and chair one or two meetings each month throughout the fall and spring semesters.
- C. Keep the Senate informed about inter-departmental and cross-disciplinary issues.
- D. Serve as a representative of the Senate at President's Cabinet meetings.
- E. Serve on the Committee on Committees.

SECTION 11 - FACULTY CHAIR OF THE PROFESSIONAL ADVANCEMENT COMMITTEE (PAC):

It shall be the duty of the Chair of the Professional Development Committee to:

- A. Chair Professional Development Committee meetings throughout the fall and spring semesters.
- B. Serve as a member of the Senate Executive Committee.

SECTION 12 – FACULTY CO-CHAIR OF THE CAREER TECHNICAL EDUCATION (CTE) COMMITTEE:

It shall be the duty of the Faculty Co-Chair of the CTE Committee to:

- A. Serve as the CTE Liaison representing San Diego Mesa College at the Academic Senate for CA Community Colleges (ASCCC) Level (attend the CTE Leadership Institute)
- B. Attend the Region 10 CTE Meetings
- C. Serve as a Member of the Academic Senate - CTE Representative
- D. Serve as a Member of the Senate Executive Committee
- E. Serve as the link between the CTE Committee and the SWF Committee

SECTION 13 – FACULTY CO-CHAIR OF THE CURRICULUM REVIEW COMMITTEE:

It shall be the duty of the Co-Chair of the Curriculum Review Committee to:

- A. Co-Chair the Curriculum Review Committee with the Vice President of Instruction.
- B. Serve as a member of the Senate Executive Committee.

SECTION 14 – FACULTY CO-CHAIR OF THE PROGRAM REVIEW COMMITTEE:

It shall be the duty of the Co-Chair of the Program Review Committee to:

- A. Co-Chair the Program Review Committee with the Administrative and Classified Co-Chairs.
- B. Serve as a member of the Senate Executive Committee.

SECTION 15 – FACULTY CHAIR OF THE COMMITTEE ON ELECTIONS:

It shall be the duty of the Chair of the Committee on Elections to:

- A. Chair the Committee on Elections and serve a two-year rotation term as outlined by Article I, Section 5. Subsection D.
- B. Provide assistance in the recruitment of faculty to serve on the Committee on Elections
- C. Report election results to the Senate Executive Committee in a timely manner
- D. Report opinion poll results to the Senate Executive Committee as outlined by Article VI, Section 8. Subsection C

ARTICLE II - SENATE COMMITTEES

SECTION 1 - SENATE EXECUTIVE COMMITTEE:

Composition:

- A. The Composition of the Senate Executive Committee shall be:
 - 1. President
 - 2. President Elect (Alternating Years)
 - 3. Vice President
 - 4. Immediate Past President (Alternating Years)
 - 5. Secretary
 - 6. Treasurer
 - 7. Senators at Large (Two Positions)
 - 8. Adjunct Senator at Large
 - 9. Faculty Chair of the Academic Affairs Committee
 - 10. Faculty Chair of the Committee of Chairs (COC)
 - 11. Faculty Chair of the Professional Advancement Committee (PAC)
 - 12. Faculty Co-Chair of the Career Technical Education (CTE) Committee
 - 13. Faculty Co-Chair of the Curriculum Review Committee (CRC)
 - 14. Faculty Co-Chair of the Program Review Committee

SECTION 6 - COMMITTEE ON COMMITTEES:

Composition:

1. The Academic Senate Vice President serving as the committee Chair.
2. The Senate Secretary
3. The Two (2) Senators at Large
4. The Adjunct Senator at Large
5. The Faculty Chair of the Committee of Chairs

Presented to the SDMC AS: November 10, 2025

Resolution 2025.11.1: Vote of No Confidence SDMC Vice President of Administrative Services: Gwin

Move: Johnson

Second: Sardo

Whereas there are no established campus safety plans or emergency response plans readily available to the San Diego Mesa College faculty or staff a year and a half after the suicide of the child of a student on the campus¹;

Whereas there has been a severe lack of collegial consultation with faculty about safety, despite the existence of a safety committee²;

Whereas reported facility repair requests are either unacknowledged or very slow to be fulfilled with no updates to affected faculty or staff³;

¹ 1) For example, our "Emergency Management" webpage is blank except for the phrase "coming soon." See <https://www.sdmesa.edu/college-services/safety/emergency-management/index.shtml>; 2) Here is a safety presentation from Administrative Services presented at the 10/7 President's Cabinet meeting. The presentation begins on slide 7 and ends on 13. None of the slides offer a safety plan, but slide 13 shows a diagram. At the PCAB meeting we were told we were at Phase V. No explanation for what the diagram means was given. See https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Admin_Services_and_Safety_Presentation_Pcab_10-7-25.pdf; 3) At the 10/21 President's Cabinet meeting, a second safety presentation was made. This presentation had more detail, but was still unclear. It was revealed that 183 page document had been released to the deans in Teams, but this document proved to be unhelpful. For example, the emergency plans in the document do not work well for classroom buildings and the diagrams are flawed. The training options also do not work well for classroom buildings. See https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Campus_Safety_Resources_Events_Operations_Pcab_10-21-25.pdf

² The safety committee has met twice in the last year and a half. The next meeting is scheduled for 10 am on Thursday, 11/13. This is a peak teaching time, so most faculty cannot attend. <https://www.sdmesa.edu/about-mesa/committees/safety-committee.shtml#section4>

³ There are too many to recount, but here are three examples. The common theme is that no action is taken until the issue is brought up directly or publicly, even though the issues were reported through proper channels. 1) There was a leak in the Learning Resource Center; for example, on July 11, 2025. There has been a four-month delay in repairs to the bathroom and breakroom areas on the 4th floor due, in part, to product delays. The 3rd floor student study area was damaged because of the leak as well, and damaged furniture was stacked up in the area for two months after the leak. Dirty carpet tiles were also stacked up on a study table and removed three months after the leak. (The carpet tiles were removed after this issue was publicly mentioned.) The faculty/staff currently have been without a breakroom and restroom on the 4th floor, impeding access to a refrigerator and microwave. Faculty and staff have had to go to other buildings because

Whereas Title 5 § 53200 (c) of California Education Code articulates the “academic and professional matters” concerning the recommendations which Academic Senates are entitled to make to their respective administrations, “processes for institutional and budget development” is one of the specific line items listed in this code, and faculty have been excluded from these institutional and budgetary processes⁴;

of the lines and conditions in the remaining restrooms. 2) An ant infestation and malfunctioning air conditioning were reported repeatedly to facilities, but no action was taken until the Academic Senate President, Mary Gwin, reported the issue directly to Lorenze Legaspi, the Vice President of Administrative Services on 9/24/25. 3) The facade to the elevator on the 3rd floor of the SB Building shattered in mid-2019. This was fixed sometime during the weekend of 11/1/2025 after more than six years.

⁴ 1) Mesa specific budget information is not made available to the campus by the Vice President of Administrative Services. Only the general adopted budget has been presented to President’s Cabinet in the last three years; 2) The Budget Allocation and Recommendation Committee (BARC) is the committee that is offered as evidence for meeting the ACCJC standard III.D.2, “The institution’s mission and goals are the foundation for financial planning, and financial planning is integrated with and supports all institutional planning. The institution has policies and procedures to ensure sound financial practices and financial stability. Appropriate financial information is disseminated throughout the institution in a timely manner.” p. 246 of the 2023 San Diego Mesa College Institutional Self-Evaluation Report (ISER). The report states that “The College shares timely information with the campus community through the Budget Allocation and Recommendation Committee, the Budget Committee of the College. Budget information is shared through this participatory governance committee with representatives from constituencies across campus.” p. 247. The description of the committee is that it is “... is designed to engage on (sic) focused work in the development of principles, recommendations, and priorities for the College’s General Fund Unrestricted Budget. Recommendations are brought directly to President’s Cabinet. The committee’s goals are:

- To develop a General Fund Unrestricted “operating budget” that carries out the Mission of the College as delineated in the College Educational Plan
- Develop and direct the process for long and short-term strategic planning
- Review and assess the impact of budget reductions/increases
- Justify the level of any additional funding in program allocations required to provide an appropriate schedule of classes and level of service
- Justify the level of any reduction in funding in program allocations
- Keep represented constituents apprised of the budget development process and solicit input as needed.” p. 247 See <https://www.sdmesa.edu/accreditation/accreditation-2023/ISERSDMesa08012023FinalV2.pdf> and the 2017 ISER pp. 380-395, 440 <https://www.sdmesa.edu/about-mesa/accreditation/accreditation-reports/documents/SDMC%20ISER%202017%20ACCRED%20NO%20APPENDIX.pdf>.

This committee does none of these things, does not meet regularly, does not always include faculty, and does not keep regular, accurate minutes. Furthermore, after asking the Vice President of Administrative Services, Lorenze Legaspi, about BARC’s development of a General Fund Unrestricted “operating budget”, review and assessment of impacts of budget reductions, the lack of justification for the reductions in programs allocations across campus, and the lack of information on campus budget development processes on 10/15/25, the Vice President of Administrative Services first advised the Academic Senate President that he had no knowledge of the BARC goals listed above, but then in the same conversation explained that BARC does not do these things anymore and that he was going to remove the goals from the website. It is not clear whether faculty was involved in this decision because minutes from the 10/7/25 meeting where the Vice President claims this decision was made are not posted as of 11/4/25.

Whereas after repeated requests the Vice President of Administrative Services, Lorenze Legaspi, refuses to reveal an operating budget for the campus or a General Fund Unrestricted operating budget and fails to offer explanations as to why the General Fund Unrestricted budgets across campus have been cut and why speakers, vendors, and subscriptions from the 2024-2025 academic year have not been paid or were paid after being put into delinquent status⁵;

Whereas campus safety, facilities, and budgets and budgetary processes are within the domain of the Office of Administrative Services on the San Diego Mesa College campus, the Office of Administrative Services is headed by the Vice President of Administrative Services, Lorenze Legaspi, and the actions or inactions of this office represent mismanagement, lack of consultation, and lack of transparency such that the continuance with the status quo produces more harm to the institution and ultimately, to students;

Be it resolved that the San Diego Mesa College Academic Senate declare a vote of “no confidence” in the Vice President of Administrative Services, Lorenze Legaspi;

Be it further resolved that the San Diego Mesa College Academic Senate urge President Ashanti Hands to engage in better management of emergency procedures, engage in collegial consultation with the Senate, and to work toward more transparency of policies, procedures, processes, and budgets across campus.

⁵ Here are some examples, though, there are many more. The Constance Carroll Humanities Institute budget was inexplicably cut and then inexplicably restored after a series of emails with Vice President of Administrative Services about BARC and why there is no general fund unrestricted operating budget. Speakers for the Humanities Institute and other programs were either not paid or were paid only after several months. For example, 4Imprint, Free Form Clay, and Blick Art Supply are vendors who were so past due that they withheld business until our accounts were brought up to date. The membership with CA-Law that allows our affiliation for the Pathways to Law School program was paid after being several months delinquent. No explanations for why these issues and others occurred have been clear.



SAN DIEGO
MESA COLLEGE
Academic Senate

**FACULTY,
WE NEED YOU!**

Faculty Colleagues,

There are a lot of great ways to serve and to fulfill our committee service obligation. Below we have two great committees. Are Featured. Committee Service is also a great way to learn more about the college.

PATHWAYS TO CREDIT LIAISON

The liaison will serve as the primary conduit for information, facilitating discussions, providing regular updates to the Senate, and conveying local concerns or insights back to the regional and statewide initiative lead. The Pathways to Credit project (PTC) is an initiative guided by the Academic Senate for California Community Colleges (ASCCC) and the Chancellor's Office.

For More Details about the role and responsibilities, please contact Tonya Whitfield.
To Be Appointed: Contact Veronica Gerace

ACADEMIC AFFAIRS COMMITTEE

The SDMC Academic Affairs Committee (AAC), explores topics related to the 10 + 1 and makes recommendations to the Academic Senate Body. The AAC is a great way to be introduced to the Academic Senate.

For More Details about the AAC and to be appointed, please contact Das Odasso.

MANY ADDITIONAL WAYS TO SERVE

There are many committees that need Mesa Faculty. Please use this link to explore vacancies and frequently asked questions. Please contact SDMC Academic Senate Vice President, Veronica Gerace with questions.



FACULTY COMMITTEE SERVICE

FREQUENTLY

ASKED

QUESTIONS

HOW DO I JOIN A COMMITTEE?

STEP 1 - We recommend that you visit a committee meeting before joining to ensure that committee is a good fit for your schedule and to learn about expectations of committee members.

STEP 2 - Notify the Committee Chair of your interest in joining.

STEP 3 - The Committee Chair will submit your name to the SD Mesa Academic Senate Committee on Committees for approval.

STEP 4 - The Committee Chair will notify you after the Committee on Committees convenes.

WHY DOES THE ACADEMIC SENATE NEED TO BE INVOLVED?

As part of the participatory governance process, the Academic Senate works to ensure that faculty representation supports the interests of constituents in all disciplines and at all levels.

HOW LONG IS THE COMMITTEE SERVICE COMMITMENT?

The service/membership obligation varies. Each committee chair can explain the expected term of service for committee members.

WHEN DO COMMITTEES MEET?

The meeting time, modality, and frequency varies. Please discuss these details with the committee chair.

FACULTY COMMITTEE SERVICE

FREQUENTLY

ASKED

QUESTIONS

CONTINUED

Q: WHAT TYPE OF COMMITTEES ARE OPEN FOR FACULTY PARTICIPATION?

A: Faculty are invited to serve on college and district level committees.

Q: DOES SERVICE ON DISTRICT LEVEL COMMITTEES COUNT TOWARDS MY COMMITTEE SERVICE OBLIGATION?

A: Yes. Mesa faculty are asked to represent and convey the voice of our colleagues.

Q: WHAT ARE THE QUALIFICATIONS FOR SERVICE? WHO CAN SERVE ON WHICH COMMITTEES?

A: The requirements and qualifications for service vary by committee. Some committees require that they faculty be contract and tenured. Some committees have no employment level requirements. Please check with the Committee Chair, or Veronica Gerace, the Chair of the Committee on Committees.

Q: CAN ADJUNCT FACULTY SERVE ON COMMITTEES?

A: The requirements and qualifications for service vary by committee. Please check with the Committee Chair, or Veronica Gerace, the Chair of the Committee on Committees.

Q: WHAT CAN I DO IF I HAVE A QUESTION THAT IS NOT LISTED HERE?

A: This document will be updated regularly. Please feel free to contact the Academic Senate Committee on Committees Chair, Veronica Gerace.

San Diego Mesa College - Academic Senate

Call for Faculty Membership on Committees - November 2025

To join a committee:

1. Please contact the committee chair or the contact liaison with questions.
2. Express your interest to the Committee Chair
3. The Chair will contact the Academic Senate Committee on Committees for Senate Approval

Representation Needs by Committee

(School Representation Breakdown on Page 3)

Name of Committee	Meeting Date/Time/Frequency	Faculty Representation Needed from These Department/Schools	Chair or Contact for More Info/To Join
Academic Affairs	Every Other Mondays after the Academic Senate Executive Meeting	All	Das Odasso
Budget Allocation and Recommendation Committee (BARC)	Unknown	Any	VP Legaspi
Committee on Outcomes and Assessment (COA)	Tuesdays, 4:00pm-5:00pm via Zoom	(1) Health Sciences and Public Service; (2) Math and Science; (3) Social & Behavioral Sciences & Multicultural Studies; (4) Arts & Languages	Hai Huong
Curriculum Review Committee	Meeting Day: Thursdays - Meeting Time: 2:15-4:00	Arts & Languages	Justin Estep (Faculty)
District Technology Committee	Second Wednesday of each month via Zoom	Any	VC Jared Burns
Elections Committee	As Needed	All	Scott Suarez
Enrollment Management Committee	Meeting Day: Second Friday Meeting Time: 11:00am - 12:30 pm Meeting Frequency: monthly (second Friday)	School of Arts and Languages	Michael Harrison
Environmental Sustainability	First Friday, 2pm	All	Dean Leavitt
Facilities Planning Committee	First Thursday of the month, 2:15 PM-3:00 PM	Unspecified	VP Legaspi

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Faculty Hiring Prioritization (FHP)	Friday (Dates, Time, and Location TBA)	Health Sciences Humanities LRAS Student Success and Equity Social/Behavioral Sciences	Mary Gwin
Faculty Professional Learning	Meeting Day: 2nd Thursday Meeting Time: 2 - 3 pm	Arts and Languages Business and Technology Mathematics and Natural Sciences Social/Behavioral Sciences and Multicultural Studies Humanities Academic Senate Student Success and Equity Accessibility Mentor/PT Faculty	Janue Johnson
International Education	Meeting Day: Friday Meeting Time: 11 am-1pm Meeting Frequency: once a month	Business and Technology Social/Behavioral Sciences and Multicultural Studies Student Services Faculty	Dora Schoenbrun-Fernandez
Mesa Information Technology Committee (MIT)	Third Wednesday of the Month, 4-5pm	Unknown	VP Legaspi
Planning and Institutional Effectiveness (PIE)	2nd and 4th Tuesday of each month, from 3:30pm to 5:00 pm at LRC 435	Arts /Languages Humanities Math/Science	Holly Jagielinski
Professional Advancement	Meeting Day: Wednesday Meeting Time: 2:30 – 4pm Meeting Frequency: 1 st and 3 rd each month	Need tenured faculty from Arts & Languages School of Social & Behavioral Science	Danica Moore
Program Review	First Friday of each month, unless otherwise noted, from 1:00-2:30 via Zoom	(1) Social/Behavioral and Multicultural; (2) Math & Natural Science; (3) Health Science & Public Service; (4) Student Success and Equity; (5) Student Affairs; (6) Student Development	VP Legaspi
Strong Workforce Committee	Meeting Day: Thursday Meeting Time: 3:00-4:30 Meeting Frequency: Bi-Monthly	Mathematics and Natural Sciences MT2C	Alexander Berry
Tenure and Promotion Review Committee	Varies	Health Sciences & Public Service	Tracy Tuttle

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Representation Needs by School

School	Arts & Languages	Business and Technology	Exercise Science	Health Sciences & Public Service	Humanities	LRAS	Mathematics and Natural Sciences	Social/Behavioral Sciences and Multicultural Studies	Student Services
Committees Needing Faculty Representation	Committee on Outcomes and Assessment (COA)	Committee on Diversity Action Inclusion and Equity (CDAIE)		Faculty Hiring Prioritization	Committee on Diversity Action Inclusion and Equity (CDAIE)	Faculty Hiring Prioritization	Committee on Diversity Action Inclusion and Equity (CDAIE)	Committee on Diversity Action Inclusion and Equity (CDAIE)	Faculty Hiring Prioritization
	Curriculum Review Committee	Enrollment Management Committee		Program Review Committee	Faculty Hiring Prioritization	Strong Workforce Committee	Committee on Outcomes and Assessment (COA)	Committee on Outcomes and Assessment (COA)	Faculty Professional Learning Committee
	Enrollment Management Committee	Faculty Professional Learning Committee			Faculty Professional Learning Committee		Faculty Professional Learning Committee	Enrollment Management Committee	PIE
		International Education Committee			International Education Committee		Program Review Committee	Faculty Hiring Prioritization	International Education Committee
	Faculty Professional Learning Committee				Planning and Institutional Effectiveness (PIE)		Strong Workforce Committee	Faculty Professional Learning Committee	Program Review Committee
	Professional Advancement Committee Planning and Institutional Effectiveness (PIE)						Planning and Institutional Effectiveness (PIE)	International Education Committee Professional Advancement Committee Program Review Committee	

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COMMITTEES on WHICH FACULTY SERVE

Name of Committee	Chair or Contact for More Info/To Join
Academic Affairs	Das Odasso
Academic Review	
AAPI Advisory Committee	Jennifer Derilo
ALMA	Toni Parsons
Budget Allocation and Recommendation Committee (BARC)	VP Legaspi
Career and Technical Education Advisory Committee	Rachel Russel
Chicana/o Heritage Celebration Committee	
Commencement Committee	Vicki Miller
Committee of Chairs	
Committee on Diversity Equity Inclusion and Action	Jorge Villalobos
Committee on Outcomes and Assessment (COA)	Hai Huong
Conference and Travel Committee	Janue Johnson
Curriculum Review Committee	Justin Estep (Faculty)
District Police Advisory Committee	VC Jared Burns
District Student Services Council	VC Topham
District Technology Committee	VC Jared Burns
Elections Committee	Scott Suarez
Enrollment Management Committee	Michael Harrison
Environmental Sustainability	Dean Leavitt
Facilities Planning Committee	VP Legaspi
Faculty Hiring Prioritization (FHP)	Mary Gwin
Faculty Professional Learning	Janue Johnson
Fine and Performing Arts Committee	Blythe Barton
Humanities Institute	Michael Cox

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International Education	Dora Schoenbrun-Fernandez
LGBTQ+ Safe Zone Taskforce	Michael Harrison
Mesa Distance Education Committee	Katie Palacios
Mesa Information Technology Committee (MIT)	VP Legaspi
Mesa Student Services Council	VP Maxey
Planning and Institutional Effectiveness (PIE)	Holly Jagielinski
Professional Advancement Committee	Danica Moore
Program Review Committee	VP Legaspi
Safety Committee	Jacqueline Collins
Strong Workforce Committee	Alexander Berry
Tenure and Promotion Review Committee	Tracy Tuttle
Veterans Advisory Council	Cynthia Rico
Women's Studies Advisory Committee	Kaitlin Choie

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Academic Affairs Committee is Looking for a Few Good Members

Who can participate on the Academic Affairs committee?

Any Faculty: FT or PT (you can have a senior and junior officer in AA from the same school or department)

When & where do we meet?

We meet Mondays in A117 from 4:15pm-5:30pm. Twice a month or every other week

What do we do?

Discuss, review, and research Curriculum and Instructional ideas.

Draft position papers.

Review and comment on policies and procedures by state and local governance concerning articulation, catalogue, class caps, course review and approval, Curriculum, district policies, educational requirements, Instructional assistance, prerequisites, review of standards and practices, title 5, request and review on matters that pertain to the overall Instructional Program of the college, Serve on various committees where participation is necessary.

Who do we impact?

Faculty and Students, concerning all academic matters