



Resolution 13.9.1: Constitutional Revisions - Academic Affairs Committee

1st Reading: September 23, 2013

Mover: Hinkes

Second: McLeod

Whereas, The Academic Affairs Committee was originally set up as a way to deal with major institutional issues and procedures by reaching consensus among faculty, administration, classified personnel, and students; and

Whereas, The Academic Affairs Committee met each week to discuss agenda items brought before it by President's Cabinet, Deans' Council, the Academic Senate, or other stakeholders; and

Whereas, The Academic Affairs Committee would discuss these items, draft proposals which were circulated for comment, and if consensus were reached would present a position paper to the President's Cabinet for approval and implementation; and

Whereas, faculty membership included one tenured faculty from each College School plus one each from Student Services and the Learning Resource Center; and

Whereas, over the past few years The Academic Affairs Committee has lost some of its momentum and effectiveness,

Be it resolved that the Academic Affairs Committee be restructured to comply more with its original mission and composition, in order to successfully serve as a clearinghouse to deal with major institutional issues and to oversee that the College is an institution governed by institutional rules and procedures and not by individuals and vested interests, and

Be it further resolved that the wording in the Academic Senate Constitution Rules be changed as follows (changes in red):

ARTICLE II - SENATE COMMITTEES

SECTION 2 - THE ACADEMIC AFFAIRS COMMITTEE:

A. Composition:

1. The Vice President of Instruction serves as the Administrative Co-Chair
2. A Faculty Co-Chair who also serves on the Senate Executive Committee
3. Deans – Two representatives
4. Nine (9) tenured/tenure-track Faculty representatives, one from each School and one each from Student Services and the LRC.
5. One Classified Staff Member
6. One Student Representative
7. Faculty members serve three year terms, with three members replaced each year

B. Duties:

1. Discuss, review, and research curriculum, instructional, and institutional issues brought before it by the President's Cabinet, Dean's Council, or the Academic Senate
2. Draft position papers for review by the Senate, for ultimate submission to the President's Cabinet for approval and implementation
3. Review, consider, and comment on policies and procedures as established by State and local governance which may include, but is not limited to, the following:
 - a. Articulation
 - b. Catalogs
 - c. Class Capacities
 - d. District Educational Policies
 - e. District and General Education Requirements
 - f. Course Review and Approval
 - g. Instructional Assistance (Lab Technicians, Readers, Tutors, etc.)
 - h. Prerequisite and Co-Requisite Validations
 - i. Review of Standards and Practices
 - j. Program Review
 - k. Title V
 - l. The Committee may request reports on matters such as Fast Track that pertain to the overall Instructional Program of the College
4. Create Standing Subcommittees of the Academic Affairs Committee when appropriate.
 - a. Ask committee members to chair the subcommittees of the Academic Affairs Committee including, but not limited to, Catalog Review, Curriculum Review, Honors, and Standards and Practices
 - b. Membership on Academic Affairs subcommittees shall include representatives from other participatory governance bodies where appropriate
 - c. The Academic Affairs Committee may choose to create subcommittees to address the following:
 - Asian-Pacific islanders
 - Global Awareness
 - Humanities Institute
 - Learning Communities (LCOM)
 - Program review
 - Teacher Education
 - Women's Studies
 - Any other issues that fall under the committees responsibilities.

Presented to the Academic Senate: September 23, 2013

Approved by the Academic Senate: September 23, 2013