



**SAN DIEGO MESA COLLEGE  
ACADEMIC SENATE MEETING  
September 14, 2015: Room H117/H118 (2:15PM – 4:00PM)  
MINUTES**

**Present:** Aulani Chun, Leslie Cloud, John Crocitti, Peggy Fischer, Rob Fremland, Veronica Gerace, Lou Ann Gibson, Guadalupe "Lupe" Gonzalez, Helen Greenbergs, Martina Hesser, Erika Higginbotham, Bill Hoefer, Inna Kanevsky, Ken Kuniyuki, Terry Kohlenberg, Cesar Lopez, Guillermo Marrujo, Thekima Mayasa, Jonathan McLeod, Dina Miyoshi, Uriel Ornelas, Michelle "Toni" Parsons, James Romeo, Shannon Shi, Steven Siegel and guests Chris Sullivan and Candace Katungi

**Absent:** Mark Abajian, Bill Clary, Phyllis Meckstroth, Devin Milner (Excused), Judy Sundayo and Walter "Duane" Wesley

**I. CALL TO ORDER, WELCOME and INTRODUCTIONS** by Academic Senate President Rob Fremland @ 2:25PM.  
Parliamentarian – Jonathan McLeod/Timekeeper – Becca Arnold/Speaker Coordinator – Inna Kanevsky

**II. APPROVAL OF AGENDA:**

Motion to approve:

**M/S**

Gonzalez/McLeod

**UNANIMOUS**

**III. PUBLIC PRESENTATIONS:**

**A. Associated Student Government (ASG) Representative:** Bill Newell (No Report)

**B. Classified Senate Representative:** President Trina Larson (No Report)

1. The Academic Senate would like to work more closely with the Classified Senate.

a. Rob Fremland will meet with Outgoing President Angela Liewen and Incoming President Trina Larson on September 16<sup>th</sup>.

**IV. GUEST(s):** None

**V. APPROVAL OF MINUTES:**

Motion to approve:

**M/S**

McLeod /Marrujo

**UNANIMOUS**

**VI. ROUND TABLE TOPIC:** None

**VII. OLD BUSINESS:**

**A. Resolution 15.4.3 –District SDCCD Hiring Procedures (Role of Equal Employment Opportunity (EEO) Representatives on Screening/Hiring Committees):** Rob Fremland (**Next Steps**)

1. Vice Chancellor of Human Resources Will Surbrook will form a district-wide committee/task force to review the current process.

a. The resolution is tabled until the task force develops its recommendations.

**VIII. NEW BUSINESS:**

**A. 2015-2016 Credit SSSP Program:** Needs the Academic Senate's Approval - Requires Annual Senate Approval

1. Please review the document for the September 28, 2015 meeting.

Motion to forward the item to the September 28, 2015 meeting as "Old Business" for discussion and potential vote:

**M/S**

McLeod /Brothers

**B. Campus Employee Development (CED) Strategic Plan:** Needs the Senate's Approval

1. Please review the plan for the September 28, 2015 meeting.

a. The goal is to have Professional Development (FLEX and Staff Development) under one umbrella for Mesa College's employees.

Motion to forward the item to the September 28, 2015 meeting as "Old Business" for discussion and potential vote:

**M/S**

Romeo/Lopez

**C. Resolution 15.9.1 – Parity for Counselors and Lab Instructors:** McLeod (First Reading)

1. Jonathan McLeod reported that Counselors and Lab Instructors receive less FTE than other Faculty.
  - a. The resolution addresses a Professional Issue (Academic Senate) and a Collective Bargaining Agreement (CBA) Issue that intersect.
  - b. This has been an ongoing issue since 1989.

Motion to forward the item to the September 28, 2015 meeting as "Old Business" for discussion and potential vote:

**M/S** Kanevsky/Parsons

**IX. SENATE EXECUTIVE OFFICER REPORTS:**

**A. Vice President: Erika Higginbotham**

1. We currently have vacancies on several committees including the Mesa College Humanities Institute and the District Research Committee.
2. Faculty must serve on one college or district committee.
3. Please ask your committee chairs to send their committee rosters to Erika.
4. Please contact Erika if you would like to serve on a committee.

**B. Secretary: Becca Arnold** (No Report)

**C. Treasurer: Ken Kuniyuki**

1. Our current account balances are \$1,122.21 in Savings and \$752.72 in Checking for a total of \$1,874.93.
2. Ken will send an email to Faculty regarding Senate dues.
  - a. The dues the Senate receives from Faculty fund our annual student scholarships.

**D. Senator at Large (1): Inna Kanevsky** (No Report)

**E. Senator at Large (2):** On Sabbatical

**F. President: Rob Fremland**

1. District Governance Council (DGC): Chancellor Carroll and the Vice Chancellors serve on the DCG.
  - a. The Printed Schedule:
    - The printed schedule is incorrect when it is printed because the schedule continues to change until after the semester starts.
2. President's Cabinet (PCab):
  - a. Campus Employee Development (CED) Plan: Needs the Academic Senate's approval.

**X. COMMITTEE REPORTS:**

**A. Senate Executive Committees:**

1. Academic Affairs Committee: Chair Tina Recalde
  - a. The committee has been researching how Student Success can be measured beyond the awarding of degrees/certificates and transferring students to four-year institutions.
    - The committee may potentially develop a resolution on the subject.
  - b. The committee needs members from Arts & Languages and Humanities.
2. Professional Development Committee (PDC): Chair Lupe Gonzalez
  - a. Faculty members who were on sabbaticals in spring 2015 are presenting their reports this month.
  - b. September 9<sup>th</sup> was the PDC submission deadline for fall 2015 salary advancement.
  - c. We need committee members from the Learning Resources Center (LRC) and Math & Natural Sciences.
3. Committee of Chairs (COC): Chair of Chairs Kim Perigo
  - a. 2015-2016 COC Agenda Items:
    - Faculty Award: The Chairs are working on a Faculty award that would be granted to one member of the college, district or community at large. (The award would be a way to recognize the contributions of an individual that improves the lives of Faculty.)
    - Co-Curricular Rush: The Chairs discussed whether there is interest in offering a Co-Curricular rush similar to "Club Rush". This event would highlight the co-curricular classes on campus.
    - Budget: Kim Perigo has consulted Rob Fremland about the Academic Senate Budget and whether there is a specific funding mechanism for chairs and other sub-committees of the senate for conferences, retreats and other operating expenses. The budget is small and cannot cover much more than travel to plenary meetings. This will be an on-going conversation.
    - Chairs Academy: Kim Perigo reported on the first Chairs Academy meeting that started in the fall. She thanked the veteran chairs for coming and sharing information with new chairs. (She has a call for topics to present during on-going seminars for all chairs.)
    - The Chairs had a conversation about enrollment practices and ways in which departments encourage enrollment.

- Purpose: Kim Perigo discussed conversations from Chairs' meeting about being a proactive, rather than a reactionary body. She has asked all chairs to consider issues that they would like to work on for the year, with particular focus on the area of redundancy and ways Mesa could streamline processes that impact the workload of Department Chairs.
4. Curriculum Review Committee (CRC): Co-Chair Toni Parsons
    - a. The Catalog Deadline is December.
    - b. Please let Toni know if a Curriculum workshop is needed.
    - c. The Workforce Task Force recommendations will also affect non Career Technical Education (CTE) Faculty.
    - d. Pilot Baccalaureate Degree Programs:
      - Connie Renda is looking into adopting the Intersegmental General Education Transfer Curriculum (IGETC), which will only add one class to the Health Information Management (HIM) Baccalaureate Degree Program.
      - The 15 Pilot Baccalaureate Programs are not offered at the California State University (CSU) or the University of California (UC) systems.
      - The Academic Senate for California Community College (ASCCC) will have related resolutions in November.
      - Title 5 and Minimum Qualifications (MQs) also need to be updated.
  5. Program Review Committee (PRC): Co-Chair Dina Miyoshi
    - a. This is an update year.
    - b. The Program Review document is due to your Deans by December 21, 2015.
      - Lead Writers will not be able to make changes in TaskStream after January 29, 2016.
    - c. Lead Writers please work collaboratively with your Liaisons.
    - d. More One on One Training is available this year and the first fall 2015 training is scheduled for October 2<sup>nd</sup> in the SB216 (Social/Behavioral Sciences Building) Computer Lab from 11:00AM to 12:30PM.

**B. Other Committees:**

1. Basic Skills Success and Retention Committee (BSSRC): Basic Skills Coordinator Chris Sullivan
  - a. The Basic Skills Success and Retention Committee met on September 4<sup>th</sup>.
    - The BSSRC discussed the budget and the annual report.
    - Goals for the year were also briefly discussed.
2. The Committee for Diversity Action, Inclusion & Equity (CDAIE): Veronica Gerace & Laleh Howard
  - a. The committee now has subcommittees and we are looking for additional members.
  - b. The committee meets on the first Friday of each month from 9:00AM – 11:00AM.
  - c. Please contact Chair Judy Sundayo if you would like to serve on the committee.
3. Faculty/Staff Advisory Committee on Threats (FACT): Becca Arnold
  - a. FACT members now serve on the District Governance Counsel (DGC) task force on standardizing the response to threats and potential threats across the district.
  - b. FACT is planning to send a benchmark survey out to the Faculty and Staff this fall.
4. Proyecto Exito: Leticia Lopez (No Report)
5. Other(s): (None)

**XI. ANNOUNCEMENTS:**

- A.** The next Academic Senate meeting is scheduled for September 28, 2015 in H117/H118 @ 2:15PM.
- B.** The next Committee of Chairs meeting is scheduled for September 23, 2015 in H117/H118 @ 2:15PM.

**XII. ADJOURNMENT @ 3:51PM:**

Motion to adjourn:

**M/S**

McLeod/Kanevsky

**UNANIMOUS**

Submitted by: Sue Saetia

Approved by the Academic Senate: September 28, 2015