



**SAN DIEGO MESA COLLEGE ACADEMIC SENATE**

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**For Approval: February 28, 2011**

**MESA ACADEMIC SENATE  
February 7, 2011: H117/H118 (2:15PM-4:00PM)  
Minutes**

**PRESENT:**

Mark Abajian, Anar Brahmhatt, Aulani Chun, Kris Clark, Leslie Cloud, Jennifer Cost, Nelly Dougherty, Joel Espinoza, Rob Fremland, Dwight Furrow, Martina Hesser, Madeleine Hinkes, Holly Hodnick, Bill Hofer, Katie Holton, Sharon Hughes, Peter Jacoby, Jill Jansen, Ken Kuniyuki, Georgia Laris, Susan Lazear, Laurie Mackenzie, Thekima Mayasa, Joe "Mac" McKenzie, Jonathan McLeod, Phyllis Meckstroth, Cynthia Rico-Bravo, Francesca Rascon, Angela Romeo, Mike Sanchez, Marilynn Schenk, Barbara Sexton, Shannon Shi, Michelle Tucker, and Farshid Zand

**ABSENT:**

Becca Arnold, Michael Crivello, Chris Dawes, Geoff Johnson, Leroy Johnson, Danielle Lauria (Proxy to Laurie Covington), Guillermo Marrujo, Tricia Mendoza, Devin Milner, Toni Parsons (Proxy to Rob Fremland), Ron Ryno, Sabrina Santiago, George Svoboda, Manuel Velez, and Duane Wesley

**I. CALL TO ORDER AND WELCOME** by President Cynthia Rico-Bravo @ 2:14 P.M.

**II. PUBLIC PRESENTATIONS:**

**A. ASB Representative:** (Joel Espinoza)

1. Joel asked the senate members to post informational posters for:
  - a. Spring 2011 Graduates
  - b. The updated "Student Code of Conduct"
2. Joel announced the ASB is working on the following events for spring 2011:
  - a. Blood Drive: Sponsored by Muslim Students & Student Veterans
  - b. Car Show
  - c. Job Fair
  - d. March in March in Sacramento
  - e. Peer Mentoring
3. The ASB can provide assistance if you need to create fliers:
  - a. Please contact Shawn Carvajal @ [shawncarvajal@live.com](mailto:shawncarvajal@live.com)

**B. Classified Senate Representative:** (Angela Romeo)

No Report

**III. GUESTS:**

**A. Accreditation Reaffirmation:** (Interim President Armstrong)

Interim President Armstrong brought a cake to share the good news with the senate.

1. Our Accreditation was reaffirmed by the Commission for Community and Junior Colleges (ACCJC) of the Western Association of Schools and Colleges (WASC) on February 3, 2010. This is the most positive action that the Commission may

take and is a strong measure of the outstanding quality of education provided at San Diego Mesa College. The accreditation reaffirmation is for a period of six-years. The commission's report is posted on the Mesa College website under Accreditation.

2. The College was commended for:
  - a. Its work in Diversity
  - b. Its Student Services Leadership
  - c. Student Engagement
  - d. The LRC's extensive on-line resources, especially in the areas of access and services for remote users
  - e. New educational facilities construction projects through Prop S & N
  - f. The Board of Trustees (BOT) for:
    1. Its self-evaluation process
    2. Prudent fiscal oversight of the Board
    3. District and college leadership.
3. The college also received a set of five recommendations. The Commission is requiring that the College submit a report by March 15, 2011 (within six weeks) on three specific recommendations. In the months since the October site visit, we have continued our work in these areas so that we are well positioned to report. The report requires that we address the recommendations on:
  - a. Integration of Planning - Linking all areas of planning
  - b. Technology - The Technology committee has been researching the technology that exists at colleges outside our district.
  - c. Program Review in Administrative Services:

The Program Review Process already exists for Administrative Services.
4. The report will be discussed in more detail at the February 8<sup>th</sup> President's Cabinet in LRC 435 @ 2:00PM.
5. Interim President Armstrong reminded the senate that we must continue our work to complete our Student Learning Outcomes (SLOs) by the fall 2012 deadline. The college will face sanctions, if we fail to meet this deadline.
6. Interim President Armstrong thanked the senate for its hard work and support throughout this process.
7. Interim President Armstrong and Academic Senate President Cynthia Rico-Bravo gave special thanks to Dean Baker, Dean Bergland, and Juliette Parker.

**B. Propose Resource Allocation Formula (RAF) for 07/01/11-06/30/14:**

(Jim Mahler)

1. Jim Mahler briefly presented the details of the new RAF formula which still must be voted on by my union members. Ballots will be mailed to homes sometime at the end of February. Jim highly encourages all to please vote.

**C. Draft Memorandum of Understanding (MOU) with University of Redlands:**

(Juliette Parker)

1. The University has been a member of the Western Association of Schools and Colleges (WASC) since 1949.
2. We have had an articulation agreement in place since 1998 for the school of business.
3. Their graduation rate is 67%.
4. SDCCD students will receive a 10% discount for tuition.
5. Students will not need to pay for units they for which they receive credit under "previous experience".
6. Students will not have access to Mesa College's resources after they transfer.

7. A 15% discount for tuition will be available to SDCCD employees and their spouses, domestic partners, and dependents.
  - a. District reimbursements will be based on each unit's contract.
8. The MOU will be discussed under "Old Business" at the February 28<sup>th</sup> meeting.

**D. Proposed Copyright Guidelines:** (Alison Steinberg)

1. The committee's draft has been accepted by the District Council.
2. Confusion has existed when someone has not been compliant in the past since no policy has been in place before.
3. We may need more specific clarifications in the future.

**IV. APPROVAL OF SENATE MINUTES:** The Minutes of November 29, 2010 were unanimously approved.

**M/S**

**McLeod/Jansen**

**Unanimous**

**V. COMMITTEE REPORTS:**

- A. Academic Affairs:** No Report
- B. Professional Development:** Professional Development Committee (PDC) Chair Sharon Hughes reminded the senate of the sabbatical application deadlines. Sabbaticals are due to the department chairs by February 10<sup>th</sup>, to the deans by February 22<sup>nd</sup>, and to the Professional Development Committee (PDC) by February 28<sup>th</sup>. Please deliver your applications in person to room A117 (Academic Senate Office). Please meet with Interim President Armstrong if your sabbatical application has a research component. She will need to write a letter/memo of support for your application.
- C. Committee of Chairs:** No Report
- D. Curriculum Chair:** No Report
- E. Basic Skills:** No Report

**VI. SENATE EXEC REPORTS:**

- A. President-Elect:** Madeleine Hinkes
  1. The Program Review Committee (PRC) needs a Student Services representative.
  2. The Mesa Public Arts Committee (MPAC) goals and committee make up will be presented at the next Senate meeting.
    - a. Barbara Sexton will provide the MPAC's mission statement and other information.
- B. Treasurer:** Ken Kuniyuki reported the following balances in our accounts:
  1. Checking: \$1799.69
  2. Savings: \$2869.66
- C. State Senate Representative:** No Report
- D. Senator at Large:** No Report
- E. Secretary:** No Report
- F. President:** No Report

**VII. NEW BUSINESS:**

- A. Draft Memorandum of Understanding (MOU) with University of Redlands:** (Cynthia Rico-Bravo)
  1. The MOU will be discussed under "Old Business" at the February 28<sup>th</sup> meeting.
- B. Proposed Copyright Guidelines:** (Cynthia Rico-Bravo)
  1. It was requested that Senators share these guidelines with the faculty in their departments/areas. More discussion and vote will take place at the February 28<sup>th</sup> meeting.
- C. Strategic Planning Model/Framework:** (Cynthia Rico-Bravo)

1. Those in attendance at the January 2011 Faculty Forum, may be familiar with the components of this framework. The Strategic Planning Committee (SPC), a shared governance committee, has been working for the past seven months addressing the accreditation standard of integrated planning with allocation and has come up with a draft framework to assist with the integration. Once the framework has been adopted the SPC will draft an operational plan which will seek input and comments on these drafts. It was requested that a narrative description be provided so that Senators can share the concepts of the framework with their faculty in their departments/areas. This draft will come back on the February 28<sup>th</sup> agenda for a vote.

**D. Freedom of Speech Draft Policy 3925:** (Cynthia Rico-Bravo)

1. A major update of this policy is pulling the information regarding vendors, which will be placed under a different policy. The policy according to the District is to allow anyone to express their first amendment rights, and to make sure that instruction is not interrupted. Although assembly is encouraged to remain in the "free speech area", the expression of free speech may take place in other areas on campus as long as they do not disrupt classes.

**E. Title 5 Recommended Changes to Prerequisites, Content Review Model:**

(Cynthia Rico-Bravo)

1. At the March 2011 meeting of the Board of Governors will be voting on the proposed changes to title 5 calling for content review for the application of prerequisites. Because of time limitations at this meeting, this discussion will be carried over to a "round table" session on Monday, February 14<sup>th</sup>.

**VIII. Announcements:**

**A.** There will be a "Round Table" session on Monday, February 14<sup>th</sup> in G101 from 2:20PM-3:45PM to discuss the Transfer Model Curriculums (TMCs) for Communication Studies, Psychology, and Sociology.

**B.** Call for Nominations for Senate Exec Positions: Vice President, Secretary, and Senator at Large.

**C.** The transfer Grade Point Average (GPA) requirement for University of California, San Diego (UCSD) is increasing from 3.0 to 3.5 starting in fall 2012.

**D.** The next Academic Senate meeting is scheduled for February 28, 2011 in H117/H118.

**IX. ADJOURNMENT @ 3:59 PM**

Submitted by Madeleine Hinkes